



Subharti Institute of Technology and Engineering
Swami Vivekanand Subharti University, Meerut
(Approved by AICTE)

Subhartipuram, NH-58 Delhi-Haridwar Bypass Road, Meerut-250005 (U.P.)
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Ref:SITE/EE/BOS/2024/DEC/04

Date:02/01/2025

ACTION TAKEN REPORT

A meeting of Board of Studies was held on 15 JUL 2024 at 10:00 AM in the office of the HoD Environmental Engineering.

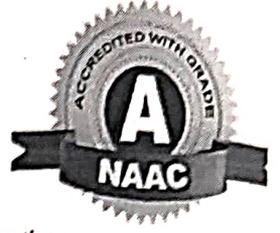
Agenda Item No.	Agenda	Resolution	Assigned Task and timeline	Task Completed on	Remark
1	Confirm the minutes of the Board of Studies meeting	The member confirmed the minutes	Completed	DEC 2024	Done
2	To report action taken on the minutes of Board of Studies (As per Annexure-2)	The members noted the action taken	Completed	DEC 2024	Done
3	Consider and revised the new curriculum for M.Tech programme as prescribed by AICTE	The member confirmed the minutes	Completed	In AUG 2024	Done
4	Environmental days celebration for PG students for the year 2024-25	The members planning and celebrate different events.	In Planning	5 th Jun 2025	Celebration in Planning
	To consider and approve Board of Examiners for theory and practical examination for them. M. Tech programme	Proposed a list of external and internal, examiners, and approved by COE.	Approved by COE	DEC 2024	Board of Examiners for theory and practical examination approved by COE

The detail of the action taken on the agendas of meeting is as follows:



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Ref: SITE/EE/BOS/2024/DEC/05

Date: 24/12/2024

DEPARTMENT OF ENVIRONMENTAL ENGINEERING
BOS Agenda

A meeting of the BOS is scheduled on 28 Dec 2024 at 10:00 am in the office of the Head of Department, EE to discuss the following agenda.

1. **Agenda Item No. 1:** To confirm the minutes of the Board of Studies meeting held on 15 JUL 2024 .
2. **Agenda Item No. 2:** To report action taken on the minutes of Board of Studies held on 15 JUL 2024 .
3. **Agenda Item No. 3:** To Implement the new curriculum as per NEP-2020 from session 2025-26 in Environmental Engineering Department .
4. **Agenda Item No. 4:** To arrange a webinar/Guest lecture related to Environmental issues by the external members.
5. **Agenda Item No. 5:** To consider and approve Board of Examiners for theory and practical examination for the M.Tech programme.

Copy to: All faculty members of EE



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Ref: SITE/EE/BOS/2024/DEC/06

Date: 02/01/2025

DEPARTMENT OF ENVIRONMENTAL ENGINEERING
Minutes for Meeting of Board of Studies held on 28 DEC 2024 in HoD Office

Member present

Sr No	Name of Faculty Member	Designation	Role	Signature
1.	Dr.Mukesh Ruhela	Professor	Chairman	
2.	Dr.Rakesh Bhutiani	Asso Prof. G.K.V , Haridwar	External Member	
3.	Mr.Rahul Bhardwaji	AGM, Power Plant, Mawana Sugar Complex, Mawana, U.P	External Member	
5.	Dr.Sweta Bhardwaj	Associate Professor	Member	

Dr. Mukesh Ruhela HoD, Department of Environmental Engineering Chaired meeting and welcomed all the members to the meeting after brief introduction agenda items listed were taken up for discussion and the following resolution were passes.

1. **Agenda Item No. 1:** To confirm the minutes of the Board of Studies meeting held on 15 JUL 2024 (As per Annexure-1)

Discussion: The members confirmed the minutes.

Resolution: Consider all the points

2. **Agenda Item No. 2:** To report action taken on the minutes of Board of Studies held on 15 JUL 2024 (As per Annexure-2)

Discussion: The members confirmed the minutes.

Resolution: Maximum agenda completed

3. **Agenda Item No. 3:** To propose the plantation and awareness activity by the Environmental Engineering Department (As per Annexure-3).

Discussion: The members agree for syllabus design for consideration of the Environmental Engineering Department

Resolution: Start work on it



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4. **Agenda Item No. 4:** To arrange a webinar related to Environmental issues by the external faculty members (As per Annexure-4).

Discussion: To arrange a lecture with external expert

Resolution: Work on the arrangements

5. **Agenda Item No. 5:** To consider and approve Board of Examiners for theory and practical examination for the M.Tech programme (As per Annexure-5).

Discussion : The members prepared by internal and external examiner jointly

Resolution : List prepared and send it to COE for approval

Approved and recommended to COE

Action to be taken by	Committee Members
Timeline to complete the assign task	Six months

Sign and Stamp of Chairman